University of North Carolina at Greensboro
Department of Chemistry and Biochemistry

Scholarship Application Instructions

The completed scholarship application should include the following items:

1. **Scholarship Application Form** (form attached)
2. **Statements of Certification and Completion** (form attached)
3. **Two Recommendations** (forms attached). These forms must be completed by *two references*. The completed forms should be submitted by the person providing the reference no later than **April 16**.
4. **Statement of Intent**. Include a brief statement (500 words or less) describing your motivation for pursuing a degree in chemistry or biochemistry and your career goals.
5. **Current Transcripts** (unofficial transcripts are acceptable). Students who are currently attending high school and will be freshmen at UNCG in the fall should submit high school transcripts. Students who have completed at least one semester at UNCG should submit college transcripts (from all colleges attended including UNCG) instead of high school transcripts.

In order for your Application to be reviewed you must do the following **by April 16**: 1) be admitted to UNCG; 2) submit the completed application to the Department of Chemistry and Biochemistry at UNCG; 3) ensure that the Department of Chemistry and Biochemistry has received the Recommendation Form(s).

Mail the completed Application to:

Scholarship Committee
Department of Chemistry and Biochemistry
UNC-Greensboro, PO Box 26170
Greensboro, NC 27412-6170

(Recommendation forms can be submitted to the above address directly by the references completing them)
Scholarship Application Form

Name ____________________________
   Last ___________ First ___________ Middle ___________

Home Address: ____________________________
   Street or Rt __________________________ City ___________ State ___________ Zip ___________

Local UNCG Address: ____________________________
   Street/Dept/Bldg __________________________ City ___________ State ___________ Zip ___________

Telephone#: ___________________________ Cell Phone#: ___________________________ Alternate Phone#: ___________________________
(Please include area code for each phone number)

Student ID Number: ___________________________

Intended/Current Major(s) at UNCG: ___________________________

Current status or class at UNCG: ___________________________

Career Objective: ___________________________

Father’s Name: ___________________________ Mother’s Name: ___________________________

Parents’ Address(es): ____________________________
   Street or Rt __________________________ City ___________ State ___________ Zip ___________

(2nd address if needed) Street or Rt __________________________ City ___________ State ___________ Zip ___________

List activities (community service, clubs, etc.) in which you participated in during high school or university. List them in order of importance.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Dates of Participation</th>
<th>Plan to continue in college?</th>
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Cumulative high school GPA ___________ Cumulative College GPA (if applicable) ___________
**Statements of Certification and Completion**

I hereby certify that all information I have set forth herein is true to the best of my knowledge. I am aware that falsification of any response herein may result in denial of admission or dismissal from the Institution.

I hereby acknowledge that the Institution may verify the information set forth herein from sources accessible under law to the Institution but that the Institution may divulge the contents of this application only as permitted under the Family Educations Rights and Privacy Act of 1974 if I am, or have been, in attendance at the Institution.

I understand and agree that the Institution may publicly announce the names and general biographical information of scholarship winners.

**Signature of Applicant** ____________________________ Date __________

My Recommendation Form will be completed and submitted to the Department of Chemistry and Biochemistry at UNCG by **April 16** by:

Name of Reference #1: __________________________________________

Title of Reference: __________________________________________

Phone Number of Reference: ___ ( _______ ) ______________________

Name of Reference #2: __________________________________________

Title of Reference: __________________________________________

Phone Number of Reference: ___ ( _______ ) ______________________
Recommendation Form

Instructions to the Applicant:

Complete and sign this page of this form. The form should be submitted to someone who can speak broadly and insightfully about you as an individual.

Instructions to the Individual Providing the Reference:

Completed recommendation forms should be submitted by the person completing the recommendation (the reference) in a sealed, signed envelope no later than April 16. Submit completed forms to: Scholarship Committee; Department of Chemistry and Biochemistry; UNC-Greensboro, PO Box 26170; Greensboro, NC 27402-6170

Applicant’s Name:___________________________________________________________

Student’s Statement Regarding Rights under the Federal Educational Rights and Privacy Act of 1974

I (check one) ___ do ___ do not waive my rights under the Federal Educational Rights and Privacy Act to review the recommendation provided to UNCG through this Recommendation Form. I understand that my choice to waive these rights is voluntary and will have no effect on the evaluation of my scholarship application by UNCG. If I waive the right to review the recommendation, I may still request notification of the name of the person who provided the recommendation.

Applicant’s Signature ____________________________ Date ______________________
Applicant’s Name: __________________

Please evaluate the applicant on the following characteristics by placing a check mark in the appropriate column. Use the space below to comment on any particularly strong characteristics whether positive or negative.

<table>
<thead>
<tr>
<th>Characteristics</th>
<th>Outstanding</th>
<th>Above Average</th>
<th>Average</th>
<th>Below Average</th>
<th>Unable to Observe</th>
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<td>Quality of ideas</td>
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<td>Reliability</td>
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<td>Special talent (specify below)</td>
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Comments on characteristics (Feel free to append a separate page or letter):

If there is additional information (for example: exceptional scholarship, unique personal qualities, or family circumstances) which you feel would be useful to the Scholarship Committee, please provide those comments below.

Reference

Printed Name

Signature

Date

chemistry scholarship form – 6/17/2019
University of North Carolina at Greensboro
Department of Chemistry and Biochemistry

Recommendation Form

Instructions to the Applicant:

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Instructions to the Individual Providing the Recommendation (the reference):

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